



Booking form

Carbon Reduction Commitment (CRC) Seminar
24th November 2009 – CIA, Kings Buildings, London SW1



Please complete and return this booking form to secure your place. ONE FORM PER PERSON

Delegate details

Title:	First name:	Surname:
Job title:		
Company:		
Address line 1:		
Address line 2:		
Town:		
County:		Postcode:
Telephone:		Fax:
E-mail:		
Booked by:		
E-mail address for receipt/invoice to be sent if different from above:		
Post: Mavis Wright, CIA, Kings Buildings, Smith Square, London SW1P 3JJ		
Fax: 08718130306 Email: events@cia.org.uk Telephone: 020 7963 6737		

Payment details

<i>Cost per delegate: please tick appropriate box</i>		
<input type="checkbox"/>	CIA Full Members: £170 + VAT £25.50 = £195.50	
<input type="checkbox"/>	Non Member: £230 + VAT £34.50 = £264.50	
<input type="checkbox"/>	Cheque Please make payable to Chemical Industries Association	
<input type="checkbox"/>	Bank transfer: NatWest Bank plc, Piccadilly and New Bond Street Branch, 63 Piccadilly, London W1J 0AJ. Sort code: 50-41-01; Account No 23114193; Swift No: NWBKGB2L; VAT No: 235 5606 66 Please forward a remittance advice to our accounts department quoting reference: 80340	
Bookings not accompanied by payment must quote a purchase order no:		
Credit Card: Please debit my:	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa <input type="checkbox"/> Amex
Card No:	Expiry Date:	
Security No: (last three digits on reverse of card)		
Name and address of cardholder if different from above:		

CONFIRMATION

Confirmation of booking/joining instructions will be issued by email.

PAYMENT

Bookings not accompanied by payment (cheque/credit card details) must quote a purchase order number. Cheques and bankers drafts must be in Sterling and should be made payable to Chemical Industries Association. Please ensure that the total amount includes VAT.

Chemical Industries Association bank details:

NatWest Bank plc
Piccadilly & New Bond St Branch
63 Piccadilly, London W1J 0AJ
Sort Code: 50-41-01
Account No 23114193
Swift No: NWBKGB2L
IBAN No: GB04NWBK50410123114193
VAT No: 235 5606 66

Under UK excise regulations delegates from all countries are required to pay VAT on any course taking place in the UK.

CANCELLATIONS/SUBSTITUTIONS

Substitutions at the same membership level can be accepted at any time. If a booking is cancelled within 14 days of the event, or if the delegate fails to attend the course, the full course fee is payable.

CONTENT

There may be occasions when changes in programme content, speakers, timing and location have to be made for reasons outside our control. CIA accepts no responsibility for the opinions of speakers or any other persons expressed on its courses. In the event that CIA has to cancel a course a full refund will be given. CIA accepts no responsibility for any travel arrangements or cost due to cancellation.

ACCESS REQUIREMENTS

To help us ensure that all delegates attending the event are able to participate fully, please let us know about any requirements you have by contacting events@cia.org.uk.

DIETARY REQUIREMENTS

We always provide vegetarian options at our events, but please inform us if you need us to cater for any other dietary requirements.

DATA PROTECTION

CIA processes the information provided by its members and non-members to enable it to carry out its activities in accordance with its objectives and for its administrative purposes. We may use the information to tell you about our other products and services. We will not make it available to any other person without prior consent from you.



Event programme

Carbon Reduction Commitment (CRC) Seminar

24 November 2009 – CIA, Kings Buildings, London SW1



Who should attend?

This CRC event will be tailored to the chemical sector and will help prepare delegates for CRC Registration which starts on 1 April 2010. It will cover complex issues such as CCA exemption, group responsibilities and dealing with energy generation. It is expected to be of interest to anybody with responsibility for compliance with CRC legislation, from the Energy Manager to the Finance Director.

Why attend?

With the Carbon Reduction Commitment (CRC) expected to impact all companies in the chemical sector to some extent, this seminar will help your understanding of the scheme and its exemption rules. It will cover the actions needed to obtain continued exemption as a full participant, and the obligations that will remain even after exemption is granted. The event will also cover details of a new CRC registration service being launched by CIA. A speaker from DECC is expected at this event that will also include case studies and presentations by Chris Reynolds, CIA's lead on CRC.

Programme

09.20	Registration and coffee
09.50	Welcome & Introduction – Nick Sturgeon, CIA
10.00	Overview of CRC from a government perspective – DECC or EA
10.45	Key Issues, Threats & Opportunities, a chemical sector perspective – Chris Reynolds, CIA
11.10	Coffee Break
11.30	The importance of company structure in CRC – PWC
12.00	CCA Exemption (Criteria & Arrangements) – Chris Reynolds, CIA
12.30	Lunch
13.20	Energy Generation & onward transmission – Chris Reynolds, CIA
13.50	Case Study 1
14.20	Registration Requirements – Mike Denbigh, Environment Agency
14.50	Tea Break
15.10	Case Study 2
15.40	The Performance League table – Chris Reynolds, CIA
16.00	Summary of Timeline & Actions – Chris Reynolds, CIA
16.15	Closing Comments – Nick Sturgeon, CIA
16.20	Close

Need more help after this event?

This event will include the launch of a new CRC Registration Service from the Chemical Industries Association. There will be an opportunity immediately after the event to discuss this further on a one-to-one basis and/or formally register your interest in the CRC Registration Service.